

3. Site Security Supervisors / Security Officers / Assistant Security Officers

Job Introduction:

KSB and Smart Solutions Pvt. Ltd., one of India's leading private security organization, has an immediate career opportunity for Site Security Supervisor!

Whether you're looking for entry level, management, sales, or executive careers KSB has a career opportunity for you that will offer job security, excellent pay and benefits, and advancement opportunities.

Role Responsibility:

As a Site Security Supervisor, you will be responsible for the professional operation, administration, profitability, and quality assurance of uniformed services for a client's site. In this role, you will:

- Oversee that all aspects of the security function on-site is performed in a diligent manner (staffing, scheduling, and on-site training all KSB personnel assigned to his/her site).
- Ensure that contract-required training and screening elements for security personnel have been met.
- Maintain overtime to a preset requirement designated by KSB.
- Ensure quality of service and contract compliance by regularly inspecting security personnel assigned to his/her site.
- Perform other operations related functions (e.g., payroll, review and maintain incident reports, issue uniforms, coordinate fleet vehicles, assist in preparation of security surveys and post orders).
- Make recommendations for positive and negative personnel actions for those under his/her direct supervision.
- Respond to client requests.

What does it take to qualify for this great opportunity? We're looking for professional detail-oriented individuals with a talent for effectively assessing/evaluating situations and identifying critical issues.

The Ideal Candidate:

Education, Licenses and Certifications Required

Here's the minimum you'll need to be a successful Site Security Supervisor:

- Must possess a high school diploma or equivalent
- Must be able to pass any State-required training or other qualifications for licensing
- Must be able to pass a State licensing test if driving a company-owned or client-provided vehicle

Type and Length of Specific Experience Required

One or more of the following will be an advantage:

- Service in the active duty military, military reserves, or National Guard
- Service in Police Force
- Minimum of one year verifiable and successful supervisory experience in security-related industry
- Any degree or higher in any discipline

Skills Required

You also need to possess the following skills:

- Proficient computer skills including Microsoft Office would be an advantage
- Effective oral and written communication skills
- Active listening skills
- Ability to assess and evaluate situations effectively
- Ability to identify critical issues quickly and accurately
- Attention to detail

Other

- Must be at least 18 years old
- Must be an Indian citizen or a foreign citizen authorized to legally work in India
- Must not use illegal drugs. Must be able to pass a drug test with negative results (except when undergoing documented medical treatment).

- Must submit to an extensive background check, including criminal history, personal references, employment and education and other qualification verifications and checks as applicable
- Must be able to provide, upon job offer, a discharge document with discharge status indicated, if prior military

Physical Requirements and Environment

Environment: Office; minimal to no work in extreme temperatures is expected

Major activity: Working while sitting; telephone use; driving; standing

Physical efforts to carry out job duties: Limited, to include some standing, bending, light lifting, and limited stretching and reaching